



**Canadian Mental
Health Association**
Halifax-Dartmouth

GETTING THROUGH THE DIGITAL DOOR

Zoom For Windows 11 Computer



The **Getting Through the Digital Door** program has been made possible by the following funders.

**Mental & Health
Foundation**
of Nova Scotia

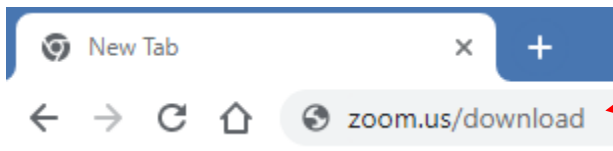
NOVA SCOTIA

**Building Vibrant Communities
Program** Nova Scotia Department of
Communities, Culture, Tourism and
Heritage

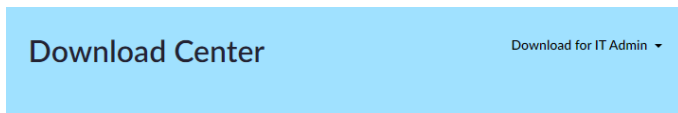
ZOOM FOR WINDOWS 11 COMPUTER



Open your internet web browser and do a search for **ZOOM**.



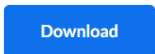
Type in **zoom.us/download** into the browser you use



Click on the **DOWNLOAD** button

Zoom Client for Meetings

The web browser client will download automatically when you start or join your first Zoom meeting, and is also available for manual download here.

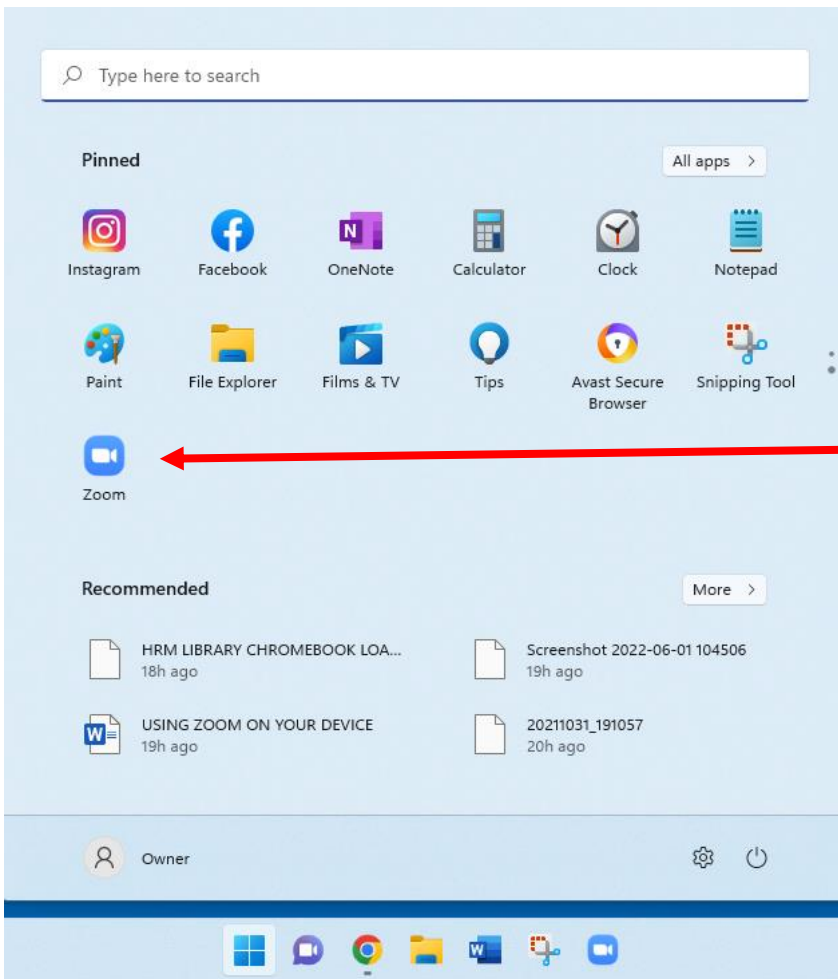


Version 5.10.4 (5035) (64-bit)

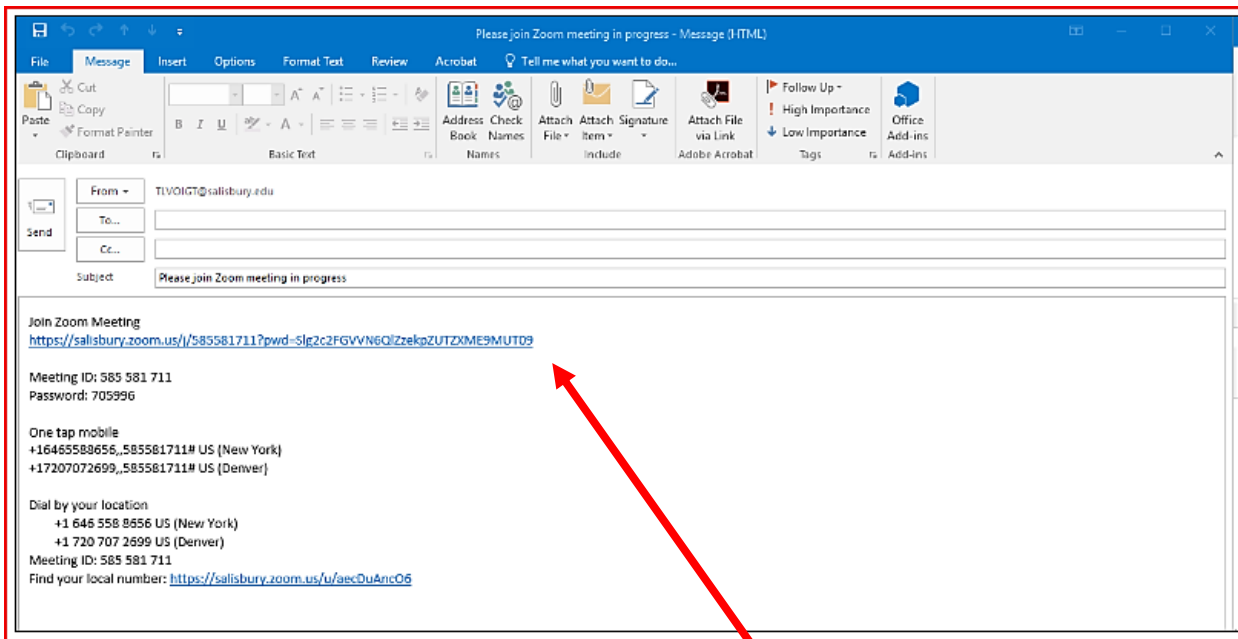


Click on **ZOOMINSTALLER** at the bottom left of the screen

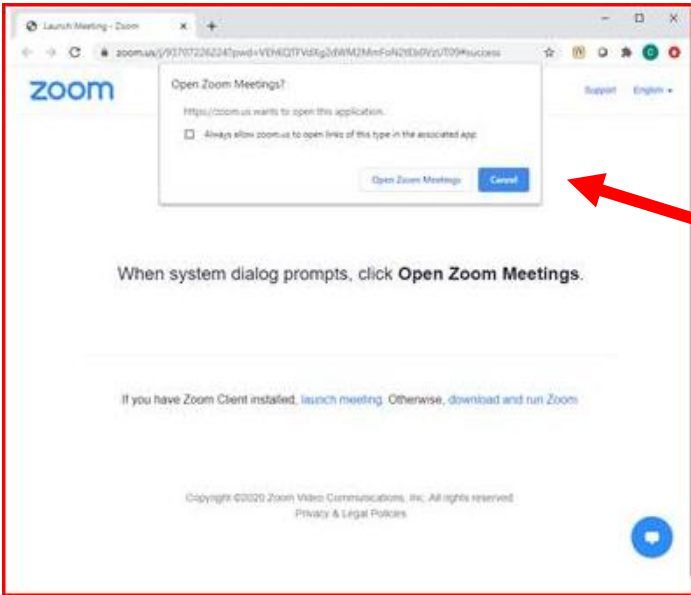
ZoomInstaller (1).exe



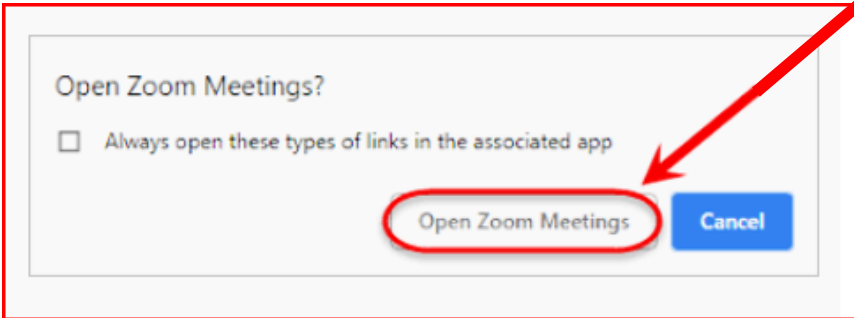
You will know that the **ZOOM** program was installed when you open up the **START MENU** and you can see the **ZOOM BUTTON** in the Start menu

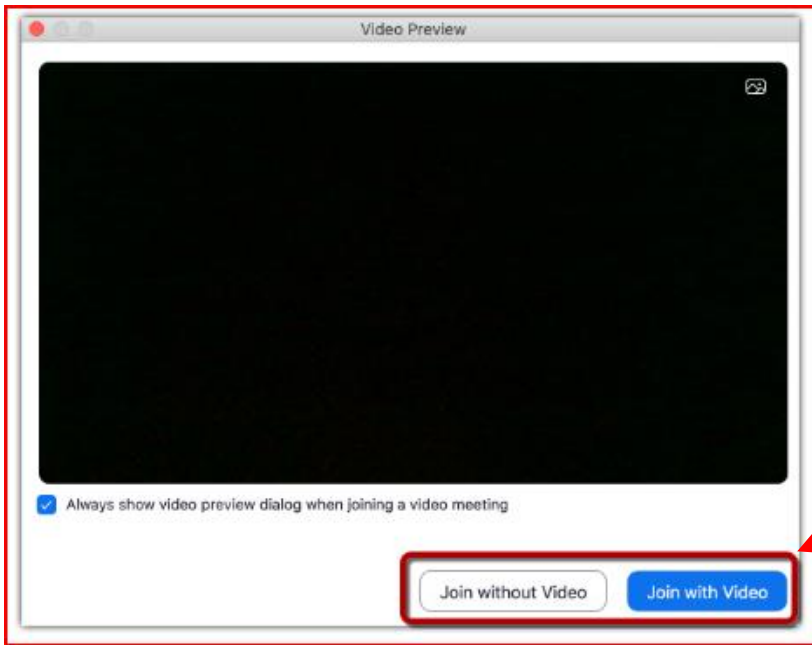


Once the **ZOOM** app is loaded you can then take zoom calls in your emails. Check your email for **ZOOM** meetings invites. you just have to click on the **link**.



After you click on the **ZOOM** link you will see a box with **OPEN ZOOM MEETINGS**.



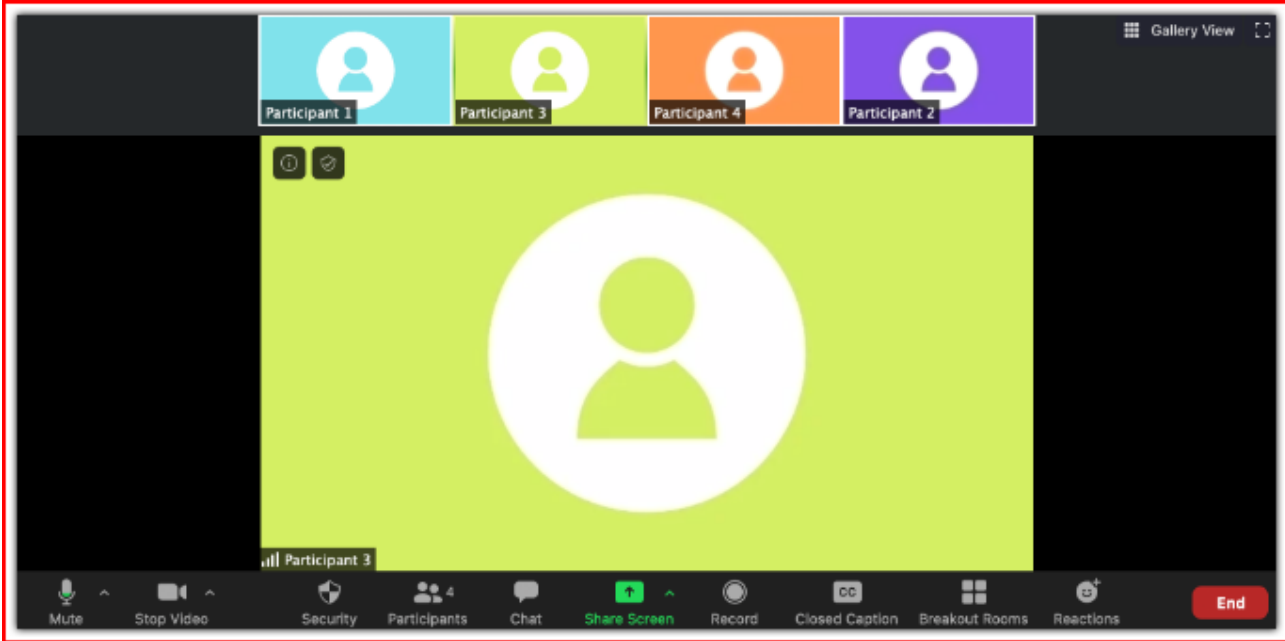


After you click **OPEN ZOOM MEETING** another box with **JOIN WITH VIDEO** will open then click on it. If you don't want to be seen, you have the option to click on **JOIN WITHOUT VIDEO**

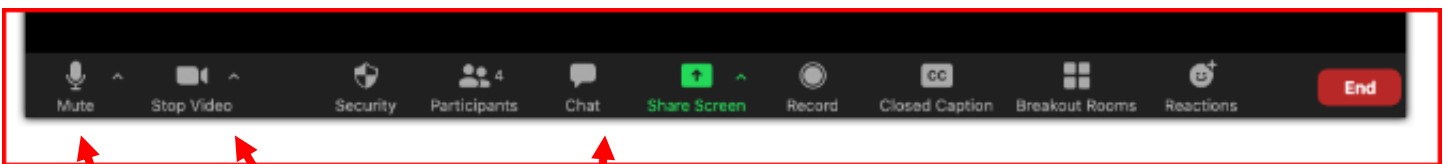


Another box will open with **JOIN WITH COMPUTER AUDIO**, click on this button so you can hear and be heard. You will have the option later to mute. See next page.

After clicking **JOIN WITH COMPUTER AUDIO** the screen with the host and other people on the zoom call will open.



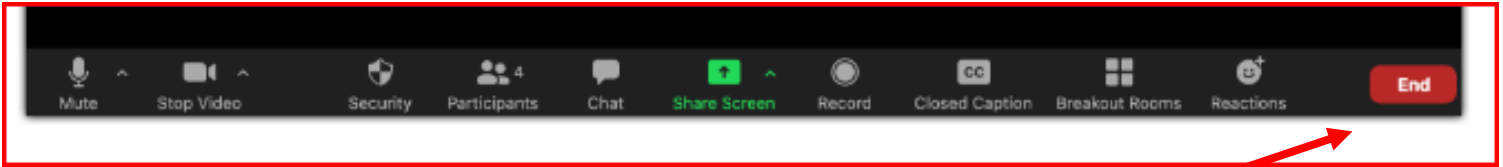
On the bottom of the screen, you will see a bar with a number of buttons on it. Here is what some of the main buttons do.



The **MUTE** button lets you turn on and off the microphone on your digital device.

The **STOP VIDEO** button lets you turn the camera on and off on your digital device.

The **CHAT** button lets you send messages to one or more people in the zoom call.



When the meeting is finished you can click **END** at the bottom of the screen

If you want to leave the meeting, press **END**, and then press **LEAVE MEETING BUTTON** when it appears.

